

Form 471 RAL Block 5 Funding Requests Report

THIS REPORT DOES NOT CONTAIN ANY DECISIONS CONCERNING YOUR REQUESTS FOR DISCOUNTS.

ERN: 1103865  
SPIN: 143002192      Service Provider Name: Southeast Nebraska Tel. Co.  
Category of Services: Telecommunications Service  
Site Identifier: 138374  
Pre-discount \$ Amount: \$1,380.00  
Discount Percentage: 70%

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ERN: 1103894  
SPIN: 143002192      Service Provider Name: Southeast Nebraska Tel. Co.  
Category of Services: Internet Access  
Site Identifier: 138374  
Pre-discount \$ Amount: \$1,799.40  
Discount Percentage: 70%

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**SENDER: COMPLETE THIS SECTION**

- Complete items 1, 2, and 3. Also complete item 4 if Restricted Delivery is desired.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

**1. Article Addressed to:**

SLD- Form 471  
 90 Ms. Smith  
 3833 Greenway Drive  
 Lawrence, KS  
 66046

**2. Article Number**  
 (Transfer from service label)

7002 0860 0003 8328 6610

PS Form 3811, August 2001

Domestic Return Receipt

2ACPRI-03-

**COMPLETE THIS SECTION ON DELIVERY**

**A. Signature**

PEARSON GOVT SOLUTIONS  
 MAIL AGENT

☐ Agent

☐ Address

**B. Received by (Printed Name)**

**Date of Delivery**

**D. Is delivery address different from item 1?**  
 if YES, enter delivery address below:

☐ Yes

☐ No

**3. Service Type**

☒ Certified Mail ☐ Express Mail

☐ Registered ☐ Return Receipt for Merchant

☐ Insured Mail ☐ C.O.D.

**4. Restricted Delivery? (Extra Fee)**

☐ Yes

7002 0860 0003 8328 6610

OFFICIAL U.S. MAIL

Postage	\$ 0.83
Certified Fee	\$ 2.30
Return Receipt Fee (Endorsement Required)	\$ 1.75
Restricted Delivery Fee (Endorsement Required)	\$ 0.00
<b>Total Postage &amp; Fees</b>	<b>\$ 4.88</b>

**PAID**

**SENT TO**

Street, Apt. No., or PO Box No.

City, State, ZIP+4

PS Form 3800, April 2002

See Reverse for Instructions



LYDIA BRUUN WOODS MEMORIAL LIBRARY

120 East 18<sup>th</sup> Street  
Falls City, Nebraska 68355 - 2116  
Telephone 402 245-2913 Fax 402 245-3031

AUGUST 5, 2004

[hschawang@hotmail.com](mailto:hschawang@hotmail.com)  
CONTACT: HOPE SCHAWANG

APPEAL LETTER

FUNDING YEAR 2004: 07/01/2004 - 06/30/2005

RE: FORM 471 APPLICATION NUMBER: 403265

FUNDING YEAR 2004: 07/01/2004 - 06/30/2005

BILLED ENTITY NUMBER: 138374

APPLICANT'S FORM IDENTIFIER: 1226044

AMOUNT DENIED: \$2,225.58

FUNDING COMMITMENT LETTER DATE: JUNE 22, 2004

FORM 471 APPLICATION NUMBER: 403265

FUNDING COMMITMENT DECISION EXPLANATION: The FRN references a Form 470 which has not been certified.

FORM 470 APPLICATION NUMBER: 192130000477871

RECEIPT NOTIFICATION LETTER DATED DECEMBER 08, 2003


FORM 471 APPLICATION NUMBER: 403265

FUNDING COMMITMENT DECISION EXPLANATION: The FRN references a Form 470 which has not been certified.

FORM 470 APPLICATION NUMBER: 192130000477871

RECEIPT NOTIFICATION LETTER DATED DECEMBER 08, 2003

My appeal to this decision is to attach the relevant forms previously submitted. Our library has been receiving SLC funding each year since the beginning. I believe there is an error in processing and have faith in a positive resolution. Please contact me by telephone (which has always been my selected contact preference) with advisement of my next processing step and/or if more verification is needed.

  
Respectfully,  
Hope Schawang,  
Library Director





Universal Service Administrative Company  
Schools & Libraries Division

FUNDING COMMITMENT DECISION LETTER

(Funding Year 2004: 07/01/2004 - 06/30/2005)

June 22, 2004

Hope Schawang  
LYDIA BRUUN WOODS MEM LIBRARY  
120 E 18TH ST  
FALLS CITY, NE 68355-2116

Re: Form 471 Application Number: 403265  
Funding Year 2004: 07/01/2004 - 06/30/2005  
Billed Entity Number: 138374  
Applicant's Form Identifier: 1226044

Thank you for your Funding Year 2004 E-rate application and for any assistance you provided throughout our review. Here is the current status of the funding request(s) featured in the Funding Commitment Report at the end of this letter.

- The amount, \$2,225.58 is "Denied."

Please refer to the Funding Commitment Report on the page following this letter for specific funding request decisions and explanations.

The Important Reminders and Deadlines immediately preceding this letter are provided to assist you throughout the application process.

NEXT STEPS

- Review technology planning approval requirements
- Review CIPA Requirements
- File Form 486
- Invoice the SLD using the Form 474 (service providers) or Form 472 (Billed Entity)

FUNDING COMMITMENT REPORT

On the pages following this letter, we have provided a Funding Commitment Report for the Form 471 application cited above. The enclosed report includes a list of the Funding Request Number(s) (FRNs) from your application. The SLD is also sending this information to your service provider(s) so preparations can be made to begin implementing your E-rate discount(s) after you file your Form 486. Immediately preceding the Funding Commitment Report, you will find a guide that provides a definition for each line of the Report.

TO APPEAL THIS DECISION:

If you wish to appeal the decision indicated in this letter, your appeal must be received by the SLD or postmarked within 60 days of the date of this letter. Failure to meet this requirement will result in automatic dismissal of your appeal. In your letter of appeal:

1. Include the name, address, telephone number, fax number, and e-mail address (if available) for the person who can most readily discuss this appeal with us.
2. State outright that your letter is an appeal. Identify which Funding Commitment Decision(s) you are appealing. Indicate the relevant funding year and the date of the FCDL. Your letter of appeal must also include the Billed Entity Name, the



Form 471 Application Number, and the Billed Entity Number from the top of your letter.

3. When explaining your appeal, copy the language or text from the Funding Commitment Report that is at the heart of your appeal, to allow the SLD to more readily understand your appeal and respond appropriately. Please keep your letter to the point, and provide documentation to support your appeal. Be sure to keep copies of your correspondence and documentation.
4. Provide an authorized signature on your letter of appeal.

If you are submitting your appeal on paper, please send your appeal to: Letter of Appeal, Schools and Libraries Division, Box 125 - Correspondence Unit, 80 South Jefferson Road, Whippany, NJ 07981. Additional options for filing an appeal can be found in the "Appeals Procedure" posted in the Reference Area of the SLD web site or by contacting the Client Service Bureau. We encourage the use of either the e-mail or fax filing options.

While we encourage you to resolve your appeal with the SLD first, you have the option of filing an appeal directly with the Federal Communications Commission (FCC). You should refer to CC Docket No. 02-6 on the first page of your appeal to the FCC. Your appeal must be received by the FCC or postmarked within 60 days of the above date on this letter. Failure to meet this requirement will result in automatic dismissal of your appeal. If you are submitting your appeal via United States Postal Service, sent to: FCC, Office of the Secretary, 445 12th Street SW, Washington, DC 20554. Further information and options for filing an appeal directly with the FCC can be found in the "Appeals Procedure" posted in the Reference Area of the SLD web site or by contacting the Client Service Bureau. We strongly recommend that you use either the e-mail or fax filing options.

#### NOTICE ON RULES AND FUNDS AVAILABILITY

Applicants' receipt of funding commitments is contingent on their compliance with all statutory, regulatory, and procedural requirements of the Schools and Libraries Universal Service Support Mechanism. Applicants who have received funding commitments continue to be subject to audits and other reviews that USAC and/or the FCC may undertake periodically to assure that funds that have been committed are being used in accordance with all such requirements. The SLD may be required to reduce or cancel funding commitments that were not issued in accordance with such requirements, whether due to action or inaction, including but not limited to that by the SLD, the applicant, or the service provider. The SLD, and other appropriate authorities (including but not limited to USAC and the FCC), may pursue enforcement actions and other means of recourse to collect erroneously disbursed funds. The timing of payment of invoices may also be affected by the availability of funds based on the amount of funds collected from contributing telecommunications companies.

Schools and Libraries Division  
Universal Service Administrative Company



## A GUIDE TO THE FUNDING COMMITMENT REPORT

A report for each E-rate funding request from your application is attached to this letter. We are providing the following definitions for the items in that report.

**FORM 471 APPLICATION NUMBER:** The unique identifier assigned to a Form 471 application by the SLD.

**FUNDING REQUEST NUMBER (FRN):** A Funding Request Number is assigned by the SLD to each Block 5 of your Form 471 once an application has been processed. This number is used to report to applicants and service providers the status of individual funding requests submitted on a Form 471.

**FUNDING STATUS:** Each FRN will have one of the following definitions:

1. An FRN that is "Funded" is approved at the level that the SLD determined is appropriate for this FRN. The funding level will generally be the level requested unless the SLD determines during the application review process that some adjustment is appropriate.
2. An FRN that is "Not Funded" is one for which no funds were committed. The reason for the decision will be briefly explained in the "Funding Commitment Decision Explanation." An FRN may be "Not Funded" because the request does not comply with program rules, or because the total amount of funding available for this Funding Year was insufficient to fund all requests.
3. An FRN that is "As Yet Unfunded" reflects a temporary status that is assigned to an FRN when the SLD is uncertain at the time the letter is generated whether there will be sufficient funds to make commitments for requests for Internal Connections at a particular discount level. For example, if your application included requests for discounts on both Telecommunications Services and Internal Connections, you might receive a letter with funding commitments for your Telecommunications Services funding requests and a message that your Internal Connection requests are "As Yet Unfunded." You would receive one or more subsequent letters regarding the funding decision on your Internal Connections requests.

**SERVICES ORDERED:** The type of service ordered from the service provider, as shown on your Form 471.

**SPIN (Service Provider Identification Number):** A unique number assigned by the Universal Service Administrative Company to service providers seeking payment from the Universal Service Fund for participating in the universal service support mechanisms. A SPIN is also used to verify delivery of services and to arrange for payment.

**SERVICE PROVIDER NAME:** The legal name of the service provider.

**CONTRACT NUMBER:** The number of the contract between the eligible party and the service provider. This will be present only if a contract number was provided on your Form 471.

**BILLING ACCOUNT NUMBER:** The account number that your service provider has established with you for billing purposes. This will be present only if a Billing Account Number was provided on your Form 471.

**SERVICE START DATE:** The date services were reported to start for this FRN on your Form 471.

**CONTRACT EXPIRATION DATE:** The date the contract expires. This will be present only if a contract expiration date was provided on your Form 471.

**SITE IDENTIFIER:** The Entity Number listed in Form 471, Block 5, Item 22a. This will be present only for "site specific" FRNs.

**ANNUAL PRE-DISCOUNT AMOUNT FOR ELIGIBLE RECURRING CHARGES:** Eligible monthly pre-discount amount approved for recurring charges multiplied by number of months of recurring service approved for the funding year.

**ANNUAL PRE-DISCOUNT AMOUNT FOR ELIGIBLE NON-RECURRING CHARGES:** Annual eligible non-recurring charges approved for the funding year.

**PRE-DISCOUNT AMOUNT:** Amount in Form 471, Block 5, Item 231, as determined through the application review process.



DISCOUNT PERCENTAGE APPROVED BY THE SLD: The discount rate that the SLD has approved for this service.

FUNDING COMMITMENT DECISION: This represents the total amount of funding that the SLD has reserved to reimburse your service provider for the approved discounts for this service for this funding year. It is important that you and your service provider both recognize that the SLD should be invoiced and the SLD may direct disbursement of discounts only for eligible, approved services actually rendered.

FUNDING COMMITMENT DECISION EXPLANATION: This entry provides an explanation of the amount in the "Funding Commitment Decision."



FUNDING COMMITMENT REPORT

Form 471 Application Number: 403265  
Funding Request Number: 1103865      Funding Status: Not Funded  
Services Ordered: Telecommunications Service  
SPIN: 143002192      Service Provider Name: Southeast Nebraska Telephone Com  
Contract Number: T  
Billing Account Number: 0000004655  
Service Start Date: 07/01/2004  
Contract Expiration Date: 06/30/2005  
Site Identifier: 138374  
Annual Pre-discount Amount for Eligible Recurring Charges: \$1,380.00  
Annual Pre-discount Amount for Eligible Non-recurring Charges: \$.00  
Pre-discount Amount: \$1,380.00  
Discount Percentage Approved by the SLD: N/A  
Funding Commitment Decision: \$0.00 - 470 Not Certified  
Funding Commitment Decision Explanation: The FRN references a Form 470 which has not been certified.

Funding Request Number: 1103894      Funding Status: Not Funded  
Services Ordered: Internet Access  
SPIN: 143002192      Service Provider Name: Southeast Nebraska Telephone Com  
Contract Number: T  
Billing Account Number: 0000004655  
Service Start Date: 07/01/2004  
Contract Expiration Date: 06/30/2005  
Site Identifier: 138374  
Annual Pre-discount Amount for Eligible Recurring Charges: \$1,799.40  
Annual Pre-discount Amount for Eligible Non-recurring Charges: \$.00  
Pre-discount Amount: \$1,799.40  
Discount Percentage Approved by the SLD: N/A  
Funding Commitment Decision: \$0.00 - 470 Not Certified  
Funding Commitment Decision Explanation: The FRN references a Form 470 which has not been certified.



## IMPORTANT REMINDERS & DEADLINES

Date: June 22, 2004  
471 : 403265  
BEN : 138374

The following information is provided to assist you throughout the application process. We recommend that you keep it in an easily accessible location and that you share it with the appropriate members of your organization.

**FORM 486 DEADLINE** - The Form 486 must be postmarked no later than 120 days after the Service Start Date you report on the Form 486 or no later than 120 days after the date of the Funding Commitment Decision Letter, whichever is later. If you are required to have a Technology Plan, that plan must be approved by the start of service for this funding year, you must indicate the SLD Certified Technology Approver who approved your plan and you must retain your approval letter and documentation of your monitoring of the progress toward your stated goals.

**CHILDREN'S INTERNET PROTECTION ACT (CIPA)** - You must be in compliance with CIPA and cannot request a waiver, if FY2004 is your Third Funding Year for the purposes of CIPA.

**INVOICE DEADLINE** - Invoices must be postmarked no later than 120 days after the last date to receive service - including extensions - or 120 days after the date of the Form 486 Notification Letter, whichever is later. Invoices should not be submitted until the invoiced products and services have been delivered and billed, and (for BEAR Forms) the provider has been paid.

**OBLIGATION TO PAY NON-DISCOUNT PORTION** - Applicants are required to pay the non-discount portion of the cost of the products and/or services. Service providers are required to bill applicants for the non-discount portion. The FCC has stated that requiring applicants to pay their share ensures efficiency and accountability in the program. If you are using a trade-in as part of your non-discount portion, please refer to the SLD web site.

**RETAIN DOCUMENTATION** - Applicants must retain documentation, including but not limited to, documents showing:

- compliance with all applicable competitive bidding requirements,
- products and/or services delivered (e.g., customer bills detailing make, model and serial number),
- resources necessary to make effective use of E-rate discounts, including the purchase of equipment such as workstations not eligible for support,
- the specific location of each item of E-rate funded equipment, and
- the applicant has paid the non-discount portion.

These documents must be retained and available for review for 5 years.

**SUSPENSION AND DEBARMENT** - Persons who have been convicted of criminal violations or held civilly liable for certain acts arising from their participation in the Schools and Libraries Support Mechanism are subject to suspension and debarment from the program.

**FREE SERVICES ADVISORY** - Applicants and service providers are prohibited from using the Schools and Libraries Support Mechanism to subsidize the procurement of ineligible or unrequested products and services, or from participating in arrangements that have the effect of providing a discount level to applicants greater than that to which applicants are entitled.

Complete program information - including more information on these reminders - is posted to the Schools and Libraries Division (SLD) web site at [www.sl.universalservice.org](http://www.sl.universalservice.org). You may also contact the SLD Client Service Bureau by e-mail using the "Submit a Question" link on the SLD web site, by fax at 1-888-276-8736 or by phone at 1-888-203-8100.



**SENDER: COMPLETE THIS SECTION**

- Complete items 1, 2, and 3. Also complete item 4 if Restricted Delivery is desired.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:

*Letter of Appeal Schools & Libraries Division  
Box 125  
80 S. Jefferson Rd  
Whippany, NJ 07981*

**COMPLETE THIS SECTION ON DELIVERY**

A. Signature *[Signature]* ☐ Agent ☐ Addressee  
B. Received by (Printed Name) ☐ Date of Delivery

D. Is delivery address different from item 1? ☐ Yes ☐ No  
If YES, enter delivery address below:

3. Service Type

☒ Certified Mail ☐ Express Mail  
☐ Registered ☐ Return Receipt for Merchandise  
☐ Insured Mail ☐ C.O.D.

4. Restricted Delivery? (Extra Fee) ☐ Yes

2. Article Number **7002 0860 0003 8329 8729**

(Transfer from service label)

PS Form 3811, February 2004

Domestic Return Receipt

102595-02-M-1540

**LIBRARY MAIL**

Letter of Appeal  
Schools and Libraries Division  
Box 125 - Correspondence Unit  
80 South Jefferson Road  
Whippany, NJ 07981

FR Lydia Bruun Woods Me  
Library  
120 East 18<sup>th</sup> Street  
Falls City, NE 68355

RETURN POSTAGE GUARANTEED - ADDRESS CORRECTION REQUESTED

MAY BE OPENED FOR POSTAL INSPECTION IF NECESSARY

PARCEL POST ☐ EXPRESS COLLECT  
INSURED ☐ EXPRESS PREPAID  
\$ VALUE

theibrainstore.com